

Quick Start Guide

Students

Logging in

- Navigate to MyBackPack and choose *ClassPass* or in a web browser type the URL: <u>http://www.afpls.org/class</u>
- 2. Select your grade level

Select the school level you currently attend to get started now:



3. Depending on the resource you select, different log in criteria are required. Look above the resource to read the log in requirements for the resource you select. For example:

Requires user to login with STUDENT ID and PIN | PIN for APS non-charter schools is student's lunch number. PIN for APS charter schools is student's birthday in MMDD format.



How to login

Changing PIN (password)

Your PIN is your lunch ID number. You should never use the Forgot PIN option, as your lunch ID will always remain the same. *Note*: if you ever change your PIN, it will always be reset to your lunch ID number.

Employees

Logging In

How to login

- Navigate to MyBackPack and choose *ClassPass* or in a web browser type the URL: <u>http://www.afpls.org/class</u>
- 2. Select Employees Only



3. Depending on the resource you select, different log in criteria are required. Look above the resource to read the log in requirements for the resource you select. For example:

Requires user to login with STUDENT ID and PIN | PIN for APS non-charter schools is student's lunch number. PIN for APS charter schools is student's birthday in MMDD format.



Logging in from main Atlanta Fulton County Library Page

1. Click Books & Materials

Register for a Library Card

Forgot my PIN

Home Lit	orary Locations	Events Calendar	Books & Materials		Support	About Us	
			My Account				
Search Optic	ons		Catalog Search	Lates <mark>t</mark>	News		
Please select.		O servely	Database Search	Libr <mark>a</mark> r	y System Clos	ed for Veterans Day	
		Search	Government Informa	tion Exp <mark>lo</mark>	re Freegal for	Free Music	
Ask a Li	brarian!		eCampus	Sidew	alk Astronomy	at Adams Park	
Job Res	ources	renovat	New Books Newslett	er _	is Pre-Arrest L	iversion?	ations
		inforr	nation &	Borro	w Audiobooks	with Libby & OverDriv	/e
Central	Library	up	updates	Haine	Haines Directory Now Available at Auburn Avenue		
Auburn	Avenue			D	· · · · · · · · · · · · · · · · · ·		
elect M	ly Accou	nt					

- Login with your Lawson number & "changeme"
 a. Library Card Number = Your 6-digit Lawson Number
 b. PIN= "changeme" (all lowercase)
- 4. You are able to search for resources by typing your search criteria in the search box and clicking search.

Log In



Changing your PIN

Your default pin is **"changeme".** You may continue to use this pin or choose to change it. Once you change your pin, you will only be able to reset it by clicking the **"Forgot my PIN"** option.

1. Click Books & Materials

at	a f	iii 🏼 🏹 lic library syst	rem	Want to
Home	Library Locations	Events Calendar	Books & Materials	
			My Account	
Search	n Options		Catalog Search	ate t News
Please	select T		Database Search	Lub ary System Closed for Veterans Day
		Search	Government Information	love Freegal for Free Music
	Ask a Librarian!		eCampus	Sidewalk Astronomy at Adams Park
	Job Resources	renovat	New Books Newsletter	at is Pre-Arrest Diversion?
•	Central Library	inforr up	mation & dates	Borrow Audiobooks with Libby & OverDrive
		The second second		Haines Directory Now Available at Auburn Avenue

2. Select My Account and click Forgot my PIN

Library Card Number: PIN:	
Register for a Library Card	
Forgot my PIN	Log In

3. Type your Library Card Number (Lawson Number) and click Submit.



4. Fulton County Library services will email you a link to reset your PIN. Click the link and enter your new PIN.

Libra	ary Card Number:	117868	
New	PIN:		
Cont	firm New PIN (10 Characters or Less):	•••••	
		Update Cancel	